

**All Candidates**      **Candidates - *only if required***

### Thesis Task Timeline

**School / HDC**      **Graduate Research School**  
**Supervisor**

Preparing thesis

Apply for early submission

Apply for restricted access

Apply to submit as series of publications

Record 'Notification of Intention to Submit' on 'TEM'

Liaise with supervisor/PGC about potential examiners.

Record thesis abstract on 'TEM'

Submit thesis (including inserts)

**12 - 6 months prior to thesis submission**

**3 - 2 months prior to thesis submission**

### Submission of thesis

**4 - 8 weeks after thesis submission**

**2 - 6 months after thesis submission**

### Graduation

Creates supervisor's certificate

Potential examiners are nominated. HDC approves examiners

Thesis is sent to examiners. Reports due in 7 weeks

Reminder sent to examiners 2 weeks before reports are due

HDC is advised of any late reports

All reports are sent to School

HDC makes recommendation

Advises GRS when corrections are done

Completion letter is sent to candidate

Lodge application with DIBP for visa extension

Make minor corrections or do further work

Revise and resubmit thesis for examination

Submit final digital copies to library